

# Current Family Enrollment

March 7 through March 16, 2022

All accounts must be current for enrollment forms to be accepted.

## Summer 2022

It's enrollment time and Summer Enrollment just got easier! Current Families will fill out fewer forms depending on changes. Please read through the information listed below, fill out the appropriate forms, then sign and submit your paperwork and registration fees to the front office.

EVERYONE:

1. Read the updated Parent Handbook 2022
2. Fill out Page 1 of the Summer Enrollment Packet and sign it at the bottom if you have no changes from your Fall 2021/2022 enrollment. Go to step 4
3. Fill out Page 2 of the Summer Enrollment Packet if there are any changes of address, phone numbers or approved Pick Up People.
4. Read and sign page 10 of the summer enrollment packet. Towne Creek can notarize your paperwork.
5. Fill out and sign page 11, the Splash/Free Swim Permission Form (if applicable)
6. Turn all forms in to the front office with registration fees. (Infants and Toddlers do not have summer fees). Kinder through 6<sup>th</sup> grade registration fees are included in their weekly tuition.
7. All forms and fees must be received by **Wednesday, March 16, 2022** to secure your child's space.

Infants & Toddlers-Fill out the Infant Monthly Feeding Chart prior to the first day of Summer (May 31) (Infants only) We must have this form for your child to attend their first day of Summer.

**PLEASE NOTE:** There is no 1:00 pick up time during the summer for PreK and there is no 3:15 pick up time during the summer for Kindergarten.

### **SWIM LESSONS 2022**

To participate in swim lessons, your child must be 3 years old on or before June 1, 2022. Sign up only for the sessions you know your child can attend. Fees will be due at the time you turn in your Swim Lesson enrollment form.

If your child is attending in the Fall, please read the next page.

## **SCHOOL YEAR ENROLLMENT INSTRUCTIONS 2022/23**

If your child is attending the 2022/2023 school year, you will need to fill out the entire School Year Enrollment packet (9 pages). (Afterschool students do not need to fill out the All About Me, pg. 8).

### NEW SIBLINGS

If you are enrolling a new sibling, there will be a \$50 New Student Fee (unless you already have two students enrolled).

If you are expecting a baby and wish to secure a space, please turn in the first page of the enrollment packet with the expected start date. This page and the registration fee will hold a space for your infant. The entire packet will need to be filled out prior to your child's first day at school.

### AGE GROUP (TWOS THROUGH TOWNE CREEK KINDERGARTEN)

Your child must be the age of the class on or before September 1, 2022.

### PARENT HANDBOOK 2022

Be sure to read through the updated Parent Handbook.

### HEALTH

An updated Medical Information form (pg. 7) and Food Allergy Plan (if your child has a food allergy) will be needed prior to July 8, 2022. If your child has received any updated immunizations, we will need a new copy on file. All children turning 4 must have a vision and hearing check completed and we will need the results of that check on file within 30 days of the child's 4<sup>th</sup> birthday. **We MUST have these forms on file prior to your child's first day of the 2022/2023 school year.** These can be faxed to 281-261-7846.

### TUITION AND REGISTRATION RATES (Starting September 1, 2022)

Tuition and Registration rates are posted on the website on the Admission page.

You can choose to pay for the full school year up front and receive a discount, pay monthly or pay semi-monthly.

Infant and Toddler registration fee covers a 12-month period. Twos through Towne Creek Kindergarten registration fee covers the school year.

Siblings, teachers, and military families receive discounts.

### SIGNATURES

After completing your enrollment packet, please sign at the bottom of pages 6 and 9. Towne Creek will notarize your forms.