

Threes

2026-2027

Welcome Packet

The Towne Creek School
281-499-8030
www.thetownecreekschool.com
6:30 AM – 6:00 PM

GROWING MINDS, KIND HEARTS, BRIGHT FUTURES.

MEET THE... teacher

Ms. Stella

WELCOME

Welcome to your new class! This year is sure to be filled with FUN, growth and EXPLORATION for your child.

"In this classroom, relationships are fostered, families are respected, and children are honored. In this classroom, nature's gifts are valued, and children's thoughts are captured. In this classroom, learning is alive and aesthetic beauty is appreciated.

CONTACT

Email: stella@thetownecreekschool.com
Phone: 281-499-8030
Hours: 8:00 – 5:00

ALL ABOUT ME

Hi! My name is Stella Rodriguez and I am so excited to be your child's pre-school teacher this year! This will be my 8th year teaching at Towne Creek, with 23 years teaching 3-year-olds. I have worked with children of all ages. I have coached cheer, dance and twirl with the Alief Steelers for 9 years. I have four children of my own. I have 10 grandchildren. I believe that children's learning stages of development should be loving, consistent and fun experiences. With your help, we can make this an awesome, fun-filled year!

THESE ARE A FEW OF MY FAVORITE THINGS..

I absolutely love coffee! I love Chipotle, Floyd's Seafood, energy drinks with zero sugar, anything chocolate, Amazon, the colors teal and magenta, The Houston Texans, and collecting snow globes!

MEET THE... teacher

Ms. Sandra

WELCOME

Welcome to
The Threes

CONTACT

Email: Sandra@thetownecreekschool.com
Hours: 8:30 – 5:30
Phone: 281-499-8030

ALL ABOUT ME

My name is Ms. Sandra and I have been with Towne Creek for 5 years. During this time, I have had the pleasure of working with age groups as young as Toddlers to School Aged friends. I look forward to another exciting school year filled with discovery, exploration and adventure.

THESE ARE A FEW OF MY FAVORITE THINGS..

Spending time with family, gardening, shopping, cooking and baking.

Educational Philosophy

We believe that a child learns best when given opportunities to:

- Be viewed and taught as an individual with unique needs, capabilities and learning styles
- Be an active participant in the learning process and develop at his/her own pace
- Understand his/her place in a group setting and learn a sense of responsibility to self and others

We believe that children learn best in an environment that promotes:

- Curiosity, creativity, trust and friendship
- The freedom to explore, create and express ideas through a variety of teacher and child-initiated activities
- A love of learning that will hopefully continue for years to come

We believe that teachers are able to best serve their students and families when given opportunities to:

- Think creatively, work collaboratively, and use a variety of curriculum resources
- Learn and grow professionally with the full support of the administrative staff
- Communicate with parents on an ongoing basis

We believe that parents are able to best serve their children when given opportunities to:

- Feel part of the Towne Creek Family
- Communicate with the teacher and administration on an ongoing basis
- Participate in their child's learning experience both at school and at home.

Mission Statement

At the Towne Creek School, our purpose is to provide an environment that promotes the development of the whole child; where children feel safe, secure, loved and respected; where they are given opportunities to grow to their full potential in all developmental areas; where parents and staff are partners in providing a program of the highest quality.

Things You Should Know

What to Bring (Please label all items)

Students in the Toddlers through PreK should bring the following items for nap time:

- A crib sheet (Towne Creek will provide the nap mat)
- A small blanket (please avoid bed rolls as they are too large to store in the cubbies)
- A small soft toy (optional) if this helps them to go to sleep easier.

Please place all items inside a large, labeled ziploc bag.

Backpacks and Lunch Boxes

Our space is very limited, so if you would please be so kind as to send a lunchbox or bag that fits inside your child's backpack if they are home lunch. We would greatly appreciate it.

Water Bottle

We encourage all students to bring a water bottle to school each day. We will take them with us each time we go to the playground. We want to ensure the children are getting adequate fluids during the day and bottles will be refilled as needed throughout the day.

Projects

We will have a few family projects this school year! With the first being due on Tuesday, September 8. More details to follow.

The Letter Box

We will begin sending the Letter Box home in October as we introduce our Letter of the Week. Each day, one child will be selected to take the Letter Box home and work with their family to fill it with items that begin with that week's featured letter. The following day, your child will return the Letter Box to school and have the opportunity to share the items they collected with their classmates. This is a fun and engaging way to reinforce letter recognition and connect learning at school with activities at home.

Extra Clothes

Everyone must have a complete change of clothes including shirt, shorts/pants and underwear, placed inside of a large ziploc bag. Please label clothing and ziploc bags with your students name.

Correspondence

All the awesome arts, crafts and/or notes will be in your child's box outside the classroom. Please check your students' box regularly.

Birthday Celebrations

There are students in the school who have food allergies. For this reason, if you wish to bring birthday treats to celebrate your child's birthday at school, please speak with your child's teacher to see if there are any specific food allergies that cannot be brought into the classroom.

All birthday treats must be store bought and have the ingredients listed on the packaging. Be sure to find out from the teacher what time of day will work best to celebrate your child's special day. Should you choose to bring party favor bags, these will not be opened at school, but instead, sent home with each child to open there.

Drop Off/ Pick Up Procedure

Towne Creek Hours of Operation are 6:30 AM-6:00 PM

Drop Off

We ask that everyone drop their child off in time for their opening circle. Circle time welcomes each child to class, introduces the theme of the week/day, and sets the expectation for what students will be doing that day.

The main doors of the school are always locked. You will receive a door code every one or two months. This code, plus the # will be used by you to unlock the door and enter the building. Please do not share this code with others.
All students must be accompanied into the building by an adult age 18 or older.

Please sign your child in with the SmartCare Parent App on the tablets located on the table in front of Room 1 in the multi-purpose room. You may use your phone, a PIN that you have set up in your account or you can get a key fob from the front office to use daily.

If you are arriving between 6:30 and 7:30 AM, Infants and Toddlers will go into a classroom. All others will stay in the multi-purpose room until 7:30. If your child brings breakfast with them, they can eat it at this time. At 7:30, all students will go to their age group classrooms. If you are arriving at 7:30 or after, please sign your child in and walk them to their classroom.

To help maintain a safe environment for students with food allergies, breakfast will not be able to be eaten in the classroom until morning snack.

For students who have a hard time with separation, we recommend letting your child know the routine prior to arriving in Towne Creek. Walk your child to their classroom, give them a loving goodbye and reassurance that you will be back to pick them up. Then allow the teacher to lead your child to an activity in the classroom to distract them while you leave.

Pick Up

An adult, age 18 or older, must enter the building to pick up their student. Please sign your child(ren) out on the SmartCare Parent App using the tablet in the multi-purpose room and then proceed to the classroom.

The Lunch Menu

You can find the lunch menu digitally on our website or you can find a printed copy in the multi-purpose room on the table with the check-in tablets. The menu for the upcoming week will be available on Friday afternoon.

Tuition Statements

You should be able to access this on the SmartCare Parent app. Tuition for the upcoming month is billed on the 18th of the month prior and is due on the 1st (or half on the 1st and half on the 15th). This statement should be emailed to you on the day you are billed.

Towne Creek Closures

All planned closures and early closing dates will be listed on the school calendar on the website. A one-page year school calendar is also available as a link on the school calendar page.

The Door Code

A new door code will be texted to you through the SmartCare app and emailed to you, as well. Generally, the code will change every two months. Please do not share this code with others.

Modes of Communication

Your child's teacher will utilize different types of communication to keep you informed of what is happening at school.

- *SmartCare Parent app- will give Infants and Toddlers daily updates on naps, diaper changes, amount eaten and how the day went. Older classes will send home weekly updates of activities in the classroom.*
- *Take Home Folders- will be sent home with artwork, incident reports, permission slips, progress reports, notices of upcoming events, etc. Please be sure to look through the folder when it comes home and return it and any necessary paperwork to school the following day.*
- *Incident Reports- will be sent home if your child is injured throughout the day. You should also receive a notification through the SmartCare App and/or a phone call alerting you of the injury.*
- *Email- Your child's teacher should provide you with their Towne Creek email. They will check this email during their planning time each day and can respond to you then.*
- *The school will contact you through email and/or text should any emergency arise or if the school should need to be closed due to weather. We will also post notices on our Facebook page and website.*
- *The Towne Creek website contains information on weekly lessons, lunch menus, school calendars, permission slips, admission forms, parent resources and more. Please be sure to check this on a regular basis. www.thetownecreekschool.com The password for the 'For Parents' section in 2026/2027 is Fall26.*

Dress Code

All children should dress comfortably for school. They will be playing outside or on the classroom floor and in the gym. Children should wear closed-toed tennis shoes for their safety. All children should have at least one complete change of clothing, appropriate for the season. This should include socks, shoes and underwear and should be left at the school. All children will go outside each day if the temperature is above 40 degrees and below 100 degrees. On very hot or cold days, we will limit the time they spend outside. If soiled clothing is sent home, please bring a replacement set the following day.

Preschool Daily Schedule

7:30–8:45 Welcome/Free Choice

8:45–9:00 Greeting Circle/Morning Message (Unite, Calm, Connect, Commit)

9:00–9:30 Snack/Restroom

9:30–9:55 Outside

10:00–10:55 Small Group Learning Centers/Art/Handwriting

11:00–11:25 Circle Time/Calendar/Letterbox/Read Aloud/Letters

11:30–12:00 Lunch

12:10–2:30 Rest/Quiet Time

2:30–3:00 Restroom/Wash Hands/Snack

3:00–3:25 Playground

3:30–3:50 Closing Circle/Review of the Day

3:55–5:00 Small Group Learning Centers/Art

5:15–6:00 Story Time/Table Activities

Subject to change

August 10-14
Getting to Know You
Threes

	Monday	Tuesday	Wednesday	Thursday	Friday
7:30 - 8:45	Free Play	Free Play	Free Play	Free Play	Free Play
8:45-9:00 Opening Circle	Towne Creek Closed	Towne Creek Closed	Exploring Our New Class	Classroom Rules	Classroom Scavenger Hunt
9:00-9:30	Snack/Restroom Break	Snack/Restroom Break	Snack/Restroom Break	Snack/Restroom Break	Snack/Restroom Break
9:30-9:55	Playground	Playground	Playground	Playground	Playground
10:00-10:55	Learning Centers	Learning Centers	Learning Centers	Learning Centers	Learning Centers
Art	Towne Creek Closed	Towne Creek Closed	First Day of School Coloring Page	Puzzle Yourself	Watercolor Painting
Creative Play	Towne Creek Closed	Towne Creek Closed	Legos	Dollhouse	Train Set
Manipulatives	Towne Creek Closed	Towne Creek Closed	Magnatiles	Connecting Shapes	Magnadoodles
Table Activities	Towne Creek Closed	Towne Creek Closed	Pattern Blocks Unifix Cubes	Teddy Bear Patterns Puzzles	Fruit Sorting Dress-Up Dolls
Sensory Table	Towne Creek Closed	Towne Creek Closed	Pasta	Pasta	Pasta
Discovery	Towne Creek Closed	Towne Creek Closed	Play-Doh	Play-Doh	Play-Doh
Pretend Play	Towne Creek Closed	Towne Creek Closed	Home Center	Home Center	Home Center
11:00-11:30 Literacy/Read-Aloud/Calendar	Towne Creek Closed	Towne Creek Closed	If You Take a Mouse to School	The Kissing Hand	Froggy Goes to School

11:30 - 12:00	**Lunch**	**Lunch**	**Lunch**	**Lunch**	**Lunch**
12:00 – 12:30	**Story Time**	**Story Time**	**Story Time**	**Story Time**	**Story Time**
12:30 - 2:30	**Rest Time**	**Rest Time**	**Rest Time**	**Rest Time**	**Rest Time**
2:30 – 2:55	**Snack**	**Snack**	**Snack**	**Snack**	**Snack**
3:00-3:30	**Playground**	**Playground**	**Playground**	**Playground**	**Playground**
3:35-3:50	**Closing Circle**	**Closing Circle**	**Closing Circle**	**Closing Circle**	**Closing Circle**
3:55-4:45	**Centers**	**Centers**	**Centers**	**Centers**	**Centers**
Art	**Morning Art Cont.**	**Morning Art Cont.**	**Morning Art Cont.**	**Morning Art Cont.**	**Morning Art Cont.**
Creative Play	**Towne Creek Closed**	**Towne Creek Closed**	Legos	Dollhouse	Train Set
Manipulatives	**Towne Creek Closed**	**Towne Creek Closed**	Magnatiles	Connecting Shapes	Magnadoodles
Table Activities	**Towne Creek Closed**	**Towne Creek Closed**	Pattern Blocks Unifix Cubes	Teddy Bear Patterns Puzzles	Frog Sorting Dress-Up Dolls
Sensory Table	**Towne Creek Closed**	**Towne Creek Closed**	Pasta	Pasta	Pasta
Discovery	**Towne Creek Closed**	**Towne Creek Closed**	Play-Doh	Play-Doh	Play-Doh
Pretend Play	**Towne Creek Closed**	**Towne Creek Closed**	Home Center	Home Center	Home Center
5:15 - 5:30	Pack up our things	Pack up our things	Pack up our things	Pack up our things	Pack up our things

Threes | Weekly Themes | 2026-2027

Date	Themes	Special Events
August 12 - 14	**Awesome Me** Getting to Know You	11- FBISD First Day of School 12 - Towne Creek First Day of School
Aug 17 - 21	**Awesome Me:** Physical Me, Feeling Me	
Aug 24 - 28	**Awesome Me:** Social Me	28 - Popsicles on the Playground
Aug. 31 - Sept. 4	**Awesome Me:** Curious Me	
Sept. 7 - 11	**My Friends and Family:** Immediate Family and My Relatives	7 - Labor Day - Towne Creek Closed 12 - Rosh Hashanah
Sept. 14 - 18	**My Friends and Family:** Pets	13 - National Grandparents Day 17 - Kinder/First Open House
Sept. 21 - 25	**Fall Fun Week**	21 - Yom Kippur 23 - Fall Fun Day 24 - FBISD Early Release 25 - FBISD No School
Sept. 28 - Oct. 2	**My Friends and Family:** My Community	
Oct. 5 - 9	**Color, Shape and Size**: Color	Fire Prevention Week 6 - Fire Truck Visit 8 - Fire Truck Visit/Threes/Pre-K Open House 9 - FBISD No School
Oct. 12 - 16	**Color, Shape and Size:** Shape	12 - Indigenous People Day
Oct. 19 - 23	**Color, Shape and Size:** Size	
Oct. 26 - 30	**Color, Shape and Size:** Multiple Attributes	30 - Halloween Parade 31 - Halloween 1 - Daylight Saving
Nov. 2 - 6	**Safe and Healthy Me:** Safe Me	5 - Kindergarten Information Night
Nov. 9 - 13	**Safe and Healthy Me:** Healthy Me	11 - Veteran's Day 12 - Toddlers/Twos Open House
Nov. 16 - 20	**Safe and Healthy Me:** Eating Well	
Nov. 23 - 27	**Thoughtful Thanksgiving**	23 - 27 - FBISD Thanksgiving Break 25 - Towne Creek Closed at Noon 26& 27 - Thanksgiving Break
Nov. 30 - Dec. 4	**Safe and Healthy Me:** Active Me	
Dec. 7 - 11	**Favorite Tales and Rhymes**	5 - First Night of Hanukkah 11 - Threes Jingle Jam
Dec. 14 - 18	**Holidays Around the World**	17 - FBISD Early Release 18 - FBISD No School

Threes | Weekly Themes | 2026-2027

Dec. 21 - 25	**Winter Fun**	21- 25 - FBISD Winter Break 25 - Christmas Day 26 - Kwanzaa
Dec. 28 - Jan. 1	Towne Creek Closed	28 - 1 - No School - Winter Break 31 - NYE 1 - New Year's Day

Date	Themes	Special Events
Jan. 4 - 8	**Creative Me:** Things Kids Do	4 - Back to School 6 - FBISD Back to School
Jan. 11 - 15	**Creative Me:** Recycled Treasures	13 - Snow Day
Jan. 18 - 22	**Creative Me:** Experimenting	18 - MLK Day - Towne Creek Closed
Jan. 25 - 29	**Creative Me:** Design and Building	
Feb. 1 - 5	**Animals:** Zoo Animals	2 - Groundhog Day 6 - Lunar New Year
Feb. 8 - 12	Love and Friendship	10 - Progress Reports 11 - FBISD Early Release 12 - FBISD No School 14 - Valentine's Day
Feb. 15 - 19	**Animals:** Farm Animals	15 - President's Day/FBISD No School 19 - Special Friends Day
Feb. 22 - 26	**Animals:** Ocean Animals	22- Priority Registration Begins 26 - Rodeo Day
March 1 - 5	**Animals:** Jungle Animals	5 - FBISD No School
March 8 - 12	**Wacky Week**	8 - 12 - FBISD Spring Break 14 - Daylight Saving
March 15 - 19	**Amazing Critters:** Crawling Critters	16 - Waitlist Family Registration
March 22 - 26	**Amazing Critters:** Flying Critters	22 - Open Registration Begins 26 - Good Friday - TC Closed 28 - Easter
March 29 - April 2	**Amazing Critters:** Hopping Critters	
Apr. 5 - 9	**Amazing Critters:** Scaly and Slithering	
Apr. 12 - 16	**Week of the Young Child**	10 - 16 - Week of the Young Child 16 - Family Night
Apr. 19 - 23	**On The Go:** Places Kids Go	22 - Passover Begins 22 - Earth Day 23 - Pre-K Prom
Apr. 26 - April 30	**On The Go:** Wheels	30 - FBISD No School
May 3 - 7	**All About Mom**	5 - Cinco de Mayo 7 - Morning with Mom 9 - Mother's Day
May 10 - 14	**On The Go:** Wings	
May 17 - 21	**On The Go:** Water	
May 24 - 28	Get Ready for Summer!	27 - FBISD Early Release/TC Last Day of School 28 - TC Closed - Make Ready Day