



Owner: Judy Feinstein

Director: Kathy Gaughan

SUMMER 2025 ENROLLMENT ATTENDANCE INFORMATION

INSTRUCTIONS: All accounts must be current for your enrollment forms to be accepted. Summer Supply Fee is due when you turn in your Summer Enrollment Forms. The Twos thru PreK (4) students must have been that age on **9-1-2024** to enroll in the corresponding program.

CHILD INFORMATION

First Name		Middle Name	Last Name	Ethnicity
Date of Birth	Age	GENDER: Female Male	Child Lives With: Both Parents Mom Dad Guardian	

PROGRAM

Kindergarten Summer Campers must be entering 1st Grade in Fall of 2025. (**Kinder-6th please enter T shirt size**)

Infant ____ Toddler ____ Twos ____ Threes ____ Pre-K (4's) ____ Summer Camp (K-6th) ____ **T-Shirt Size** ____

If your child attended FBISD in 2023/2024, please provide school name, address, phone and grade attended in 2024/25 school year.

School Name: _____ Address: _____ Phone: _____ Grade: _____

NUMBER OF DAYS ATTENDING

2 Days T/R ____ (No infants) 3 Days M/W/F ____ (No infants) 5 Days ____

DAILY PICKUP

Half Day (by 12:00 PM) (Toddler – PreK only) ____ Extended Day (by 2:30) ____ (Toddler-6th Only) Full Day (After 2:30) ____

LUNCH HOME SCHOOL

**Please fill in the approximate daily arrival and departure times of your child so we may staff appropriately.*

Normally, my child will attend Towne Creek School from _____ AM to _____ PM

Please choose the Monthly or Weekly plan for the Summer 2025

I choose to enroll my child for the entire summer and pay the monthly rate. (Infants-PreK only)	Monthly Rate: \$ _____ Lunch (if applicable): \$ _____
I choose to enroll my child on a weekly basis. (Twos – 6 th Grade) I have indicated the weeks my child will attend in the section below	Weekly Rate \$ _____ + Lunch \$ _____ X Number of Wks: _____ = Total: \$ _____

Please indicate the weeks your child will attend (if you chose Weekly Rate):

	Wk 1: June 2 to June 6		Closed July 4th Wk 5: June 30 to July 3		Week 9: July 28 to August 1
	Wk 2: June 9 to June 13		Wk 6: July 7 to July 11		Week 10: August 4 to August 8
	Wk 3: June 16 to June 20		Wk 7: July 14 to July 18		Week 11: August 11 to August 13
	Wk 4: June 23 to June 27		Wk 8: July 21 to July 25		Closed Aug 14 & 15 Make Ready Days



Child's Name: _____

TUITION PLAN AND POLICIES 2025

All Accounts must be in good standing to accept enrollment in the new session.

Please initial your preferred payment plan

PLAN I (Only if you are registering for four weeks or less for the summer)

I have registered my child for four weeks or less for the summer and will pay my entire tuition by June 2, 2025.

PLAN II (Available to students attending 5 weeks or more for the summer)

I would like to make monthly payments. This payment is due on the 1st of every month and past due on the 3rd of the month regardless of which day the 1st or 2nd falls on (including weekends and/or holidays). There is a \$45.00 late fee applied on the 3rd to past due accounts.

PLAN III (Available to students attending 5 weeks or more for the summer)

I would like to make two (2) equal monthly payments. The first payment is due on the 1st of every month and past due on the 3rd of the month regardless of which day the 1st or 2nd falls on (including weekends and/or holidays). The second payment is due on the 15th of the month regardless of which day the 15th falls on. There is a \$45.00 late fee applied to past due payments on the 3rd and/or the 16th of the month.

Initial each of the policies below.

I have read, understood and had the opportunity to ask questions about the policies listed below. I understand that:

REGISTRATION FEES

_____ there is a Registration Fee for the twos through Summer Camp during the 2025 Summer Session. Registration fees hold a place in the program for my child/children and are NON-REFUNDABLE if my child/children do not attend. Registration fees are to be submitted with enrollment paperwork. *There is no registration fee for Infants or Toddlers as theirs is an annual fee.

SCHEDULE CHANGES/ WITHDRAWING A STUDENT

_____ should I need to reduce the number of days or hours my child attends The Towne Creek School, at any point after May 9, 2025, I will be charged a \$75.00 change fee. There is no change fee if I increase my child's days/hours
_____ a two-week written notice is required when withdrawing my child for any reason. I will be responsible for paying tuition two weeks from the day a withdrawal notice is given.

FIELD TRIPS, TRANSPORTATION, WATER ACTIVITIES

_____ if a student drops in on an unscheduled day and there is a field trip that day, they will be charged both the price of the field trip and the drop-in rate.

_____ Field trips are part of the curriculum and if my child does not wish to attend, I will need to make other childcare arrangements for that day. A refund will not be issued.

_____ If my child attends a field trip, he/she must wear their Towne Creek T-shirt. A summer camp T-shirt is included in the tuition of Kindergarten through 6th grade Summer Campers.

_____ Students must ride the Towne Creek van both to and from the field trip. Parents are not allowed to drop their child off at, or pick their child up, from the field trip site.

_____ I give consent for my child to leave the school for outdoor exercise and educational purposes, with the understanding that my child will always be accompanied by Towne Creek Staff and under proper staff supervision. If my child is leaving school campus, I will be given a specific permission slip to sign for each field trip.

_____ I give consent for my child to be transported by The Towne Creek School via school vans in case of emergency evacuation or on field trips (Kindergarten and older). I will be given a specific permission slip to sign for each field trip.

_____ I give consent for my child to participate in the following water activities (water table and sprinkler play) while at the Towne Creek School. I will be given a specific permission slip for wading and swimming pool play.

Child's Name: _____

School Closures/Holidays throughout the Summer

_____ The Towne Creek School reserves the right to close when there are possible hazardous weather or health conditions and parents will be notified of closures due to weather or emergency via group text, email, the website home page, and Facebook. **If FBISD is closed due to weather, Towne Creek will be closed as well. There will be no refunds for closures due to the weather.**

_____ there will be no fee reduction due to absences of any kind if you choose the monthly rate. This includes illness, vacation, holidays, pandemics. Refunds for extended closures due to a pandemic or other disaster will be determined by the owner.

_____ The Towne Creek School will be closed on July 4th and on August 14 and 15 for Fall Make Ready Days.

CONTACT CHANGE SECTION

Please type any changes (additions or deletions) in emergency contacts in the space below. For new contacts, we will need name, phone number, address and email address. Thank you.



Summer 2025 Splash & Free Swim Permission Slip

Two of our favorite summer activities at Towne Creek are Splash Days and Free Swim! Your permission must be granted in order for your child to participate.

Twos use Sprinklers Only on Splash Day

Threes use Sprinklers, kiddie pools, or the water slide for Splash Day

PreK thru 6th grade will utilize all of the above on Splash Day. They also have scheduled Free Swim Days at our pool. The pool is always monitored by lifeguards whenever children are present.

Water activities begin June 2, 2025

Please print clearly

My child, _____ has permission to play in the sprinklers, splash in the "kiddie pools", slide on the water slide and/or swim in the pool on his/her designated water days for the dates of June 2, 2025, through August 8, 2025.

I will send a towel, sunscreen, swimsuit, and swim shoes on each day that my child plans to participate. I understand that sunscreen should be applied at home and can be sent with my child in a labeled, original container. (No aerosol sprays are allowed). Teachers can reapply as needed.

Print Parent's Name: _____

Parent Signature: _____ Date: _____



THE TOWNE CREEK SCHOOL
PARENT/GUARDIAN ACKNOWLEDGEMENT PAGE

We feel that it is very important that both parents, if applicable, are familiar with the policies and procedures of the school. We truly appreciate your participation in understanding the organization of our school.

I acknowledge that I have read, understand, and had the opportunity to ask questions about the updated Parent Handbook provided by The Towne Creek School on their website.

www.thetownecreekschool.com/admission/

I understand the philosophy of education and the policies involved in planning the curriculum and the organization of the school. I agree to abide by all policies stated in the handbook as well as the enrollment packet. I agree to keep a copy of all updated policies which will be distributed either by email or via hard copy.

I certify that I have read, understand, and accept all the terms and conditions described in the Parent Handbook. I understand that registration fees are NON-REFUNDABLE and there will be a **\$75.00 change fee** if I reduce the number of days or hours that my child attends for Summer after May 9, 2025. Any reduction in schedule will result in a recalculation of the tuition rate. There is no reduction in tuition due to absences of any kind or holiday or school closures.

Please find my registration fee payment of \$_____ attached to the registration form.

Signature of Parent or Guardian _____ Date _____

Signature of Parent or Guardian _____ Date _____

FOR OFFICE USE ONLY:

Account Clear: ____ Registration Pd ____ Supply Fee Paid ____ Info Entered: ____ Room Assigned ____ 1st Day of Attendance ____